MARYLAND DEPARTMENT OF TRANSPORTATION
MARYLAND AVIATION ADMINISTRATION

MEMORANDUM

TO: Distribution

FROM: Benjamin Chin, Director
Office of Design and Construction

DATE: January 21, 2011

SUBJECT: Design Standard (DST) 2011-01, Section 4.11.2, New Paragraph "Title Sheet" and BWI Marshall and Martin State Airports Drawing Title Sheet

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Effective immediately, the following shall be added to the Maryland Aviation Administration (MAA) Design Standard Manual, dated October 2010:

Insert the following new paragraph under Section 4.11.2, paragraph "Instructions for Use," as sub-paragraph "Title Sheet":

Title Sheet:
The following information needs to be completed by the Designer for BWI Marshall and MTN Airports on their respective Title Sheets:

- Site Map is to match appropriate MAA Airport and Project Location showing drawing layout
- MDE SF Number when provided by MDE
- Project Title
- AIP No. [(as required) AIP No. is provided for federally funded projects and shall be obtained from the MAA Director of Capital Programs when applicable)]
- Contract Number
- Index of Drawings
- Submission Type (e.g., 30%, 60%, 100%, Bid, Conformed, Record, etc.)
- Date

The attached replaces the title sheets *BWI COVER.dwg* and *MTN COVER.dwg* for BWI Marshall and Martin State Airports, respectively, which are included in Appendix H on the CD distributed with the MAA Design Standards, dated October 2010.

Please note we have attached a CD which includes CAD files for *BWI COVER.dwg* and *MTN COVER.dwg* for use by Distribution Group I. For Distribution Group II, we have attached *BWI COVER.pdf* and *MTN COVER.pdf* for reference and information. If you would like a CD of the CAD files, please contact Mr. Ali Logmanni, Manager, Division of Engineering, at 410-859-7768 or alogmanni@bwiairport.com

If the above requirements conflict with any other codes or regulations, or if you should have any questions, please contact the Director, Office of Design and Construction, at 410-859-7093.

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Ms. Helen Tremont (MAA)
Mr. Mark Williams (MAA)

bcc: MAA Intranet
Alison Rigby

BALTIMORE/WASHINGTON INTERNATIONAL Thurgood Marshall AIRPORT

MARYLAND DEPARTMENT OF TRANSPORTATION
MARYLAND AVIATION ADMINISTRATION
FACILITIES DEVELOPMENT AND ENGINEERING

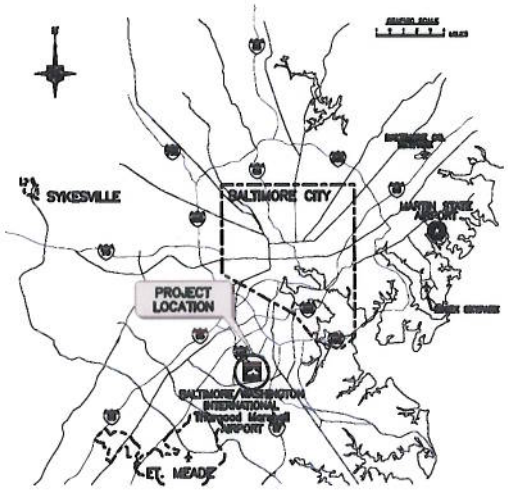
DESIGNER TO FILL IN AS REQUIRED
REFER TO SECTION 4.11.2, PARAGRAPH "INSTRUCTIONS FOR USE"
SUB-PARAGRAPH 'TITLE SHEETS' IN MAA DST MANUAL
(THIS NOTE NOT A PART OF TITLE SHEET)

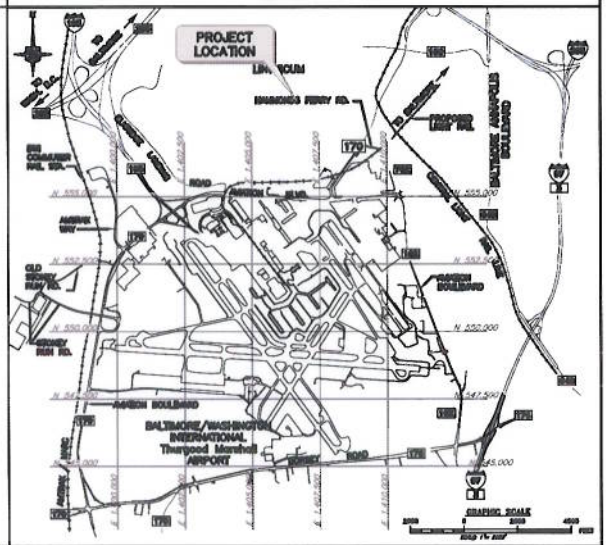
PROJECT TITLE

AIP NO. X-XX-XXXX-XXX

CONTRACT NO. MAA-CO-XX-XXX

VICINITY MAP	INDEX OF DRAWINGS	SITE MAP





MAA DIRECTOR OF AIRPORT SECURITY — DATE

MAA FIRE MARSHAL — DATE

MAA OFFICE OF DESIGN AND CONSTRUCTION — DATE

COMPANY NAME / LOGO
COMPANY NAME
COMPANY ADDRESS
CITY, STATE ZIP CODE
COMPANY PHONE NO.
COMPANY FAX NO.

APPROVED BY — DATE

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PROFESSIONAL CERTIFICATION

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CONSULTANT

Maryland Aviation Administration
OFFICE OF DESIGN AND CONSTRUCTION

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AIRPORT MAINTENANCE: (410) 859-7200
B.G.E. EMERGENCY: (410) 685-0123

SUBMITTAL
TYPE SUBMISSION
DATE

MARTIN STATE AIRPORT

MARYLAND DEPARTMENT OF TRANSPORTATION
MARYLAND AVIATION ADMINISTRATION
FACILITIES DEVELOPMENT AND ENGINEERING

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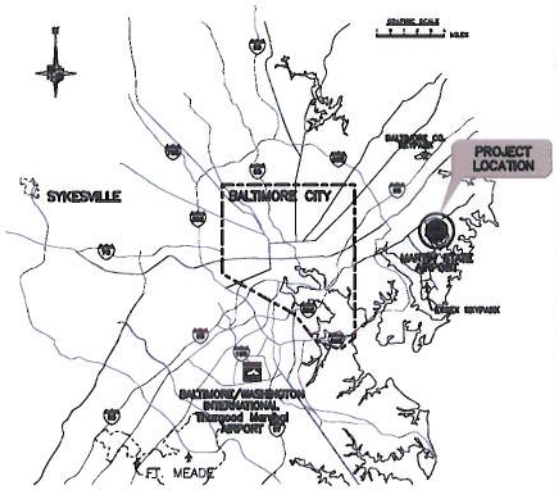

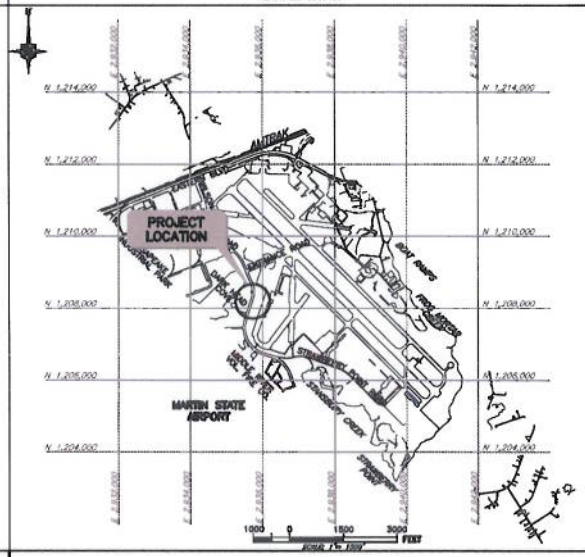

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COMPANY ADDRESS
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Maryland Aviation Administration
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