

***Citizens Committee for the Enhancement of Communities Surrounding  
Baltimore/Washington International Thurgood Marshall Airport***

**Meeting Minutes  
June 11<sup>th</sup>, 2025**

<b>COMMITTEE</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>REPRESENTING</b>
Adam Hertz	<b>X</b>		
Kevin Plessner	<b>X</b>		Linthicum-Shipley Improvement Association
Howard Johnson	<b>X</b>		Greater Elkridge Community Association
Andy Werner	<b>X</b>		Glen Burnie Improvement Association
Rodney Jones	<b>X</b>		Severn Improvement Association
Ron Looper	<b>X</b>		Elmhurst Improvement Association
Gina Watson	<b>X</b>		
Marjorie Deschenes	<b>X</b>		Provinces Civic Association
Jason Morgan	<b>X</b>		
Mary DesChamps		<b>X</b>	Carriage Pines at Lake Village HOA
Debra Daniels	<b>X</b>		
Steve Kooser	<b>X</b>		
<b>STAFF SUPPORT</b>			
Bruce Rineer	<b>X</b>		MAA, OECS, Noise Section
Karen Harrell		<b>X</b>	MAA, OECS, Noise Section
Brittany Janowski	<b>X</b>		MDOT, Office of the Attorney General
Darline Terrell-Tyson		<b>X</b>	MAA, OECS, Noise Section
Royce Bassarab	<b>X</b>		MAA, OECS, Noise Section

**Discussion**

1. The 4<sup>th</sup> Quarter Fiscal Year 2025 meeting was held on June 11<sup>th</sup>, 2025 virtually via Microsoft Teams. Mr. Adam Hertz, Chair, called the meeting to order at 6:00 p.m.
2. Mr. Hertz performed roll call and welcomed all attendees. Mr. Hertz welcomed Ms. Gina Watson to the Committee.
3. The Committee reviewed the previous meeting minutes from the FY2025 3<sup>rd</sup> Quarter meeting held on March 19<sup>th</sup>, 2025. A motion was made by Mr. Hertz and seconded by Mr. Howard Johnson to accept the March 19<sup>th</sup>, 2025 meeting minutes. The motion passed by a vote of 10-0.
4. Administrator's Report

Mr. Bruce Rineer provided the Committee an update on the Fiscal Year 2025 budget.

5. Certificate of Status Review for Submissions

MAA confirmed that the applicant under consideration at this meeting maintain current Certificates of Status with the Maryland Department of Assessments and Taxation.

6. Grant Applications

Grant Application 25-06 (Elvaton Towne Condominium Regime II, concrete replacement and repair) was introduced for discussion. Mr. Kevin Plessner moved to approve at the lower amount. Ms. Debra Daniels seconded. The Committee noted the application included two bids, with costs that differed significantly. Prior to the meeting, MAA confirmed with the applicant that the estimates covered the same scope of work. Mr. Rineer noted that the applicant was invited to the meeting.

The Committee discussed Grant Application 25-05, also submitted by Elvaton Towne Condominium Regime II and appearing to cover many of the same projects. The status of approved Grant Application 25-05 was unknown. The Committee also noted that Grant Application 20-11 also included sidewalk repair. MAA stated the Committee had voted to stay Grant Application 20-11 and more information was requested, however that information was not provided and no further action was taken. The Committee also asked MAA to ensure that all financial statements were up to date prior to voting to approve or disapprove Grant Application 25-06.

Mr. Steve Kooser motioned to stay the grant application, seconded by Ms. Mary DesChamps. The Committee voted 10-0 in favor of the motion to stay the application until the next Committee meeting. MAA will work with the applicant to provide clarification on the status of current financials.

7. New Business

Mr. Johnson invited the Committee to the next meeting of the DC Metroplex BWI Community Roundtable meeting on June 24, 2025.

8. Old Business

There was no old business.

9. Open Discussion

The Committee had a brief discussion on the criteria used by the Committee to recommend projects for award. Mr. Rineer also explained the Airport Noise Zone update process. The next meeting date will be September 17, 2025.

10. Mr. Hertz motioned to adjourn. All voted in favor and the meeting adjourned at 6:45 p.m.