

***Citizens Committee for the Enhancement of Communities Surrounding
Baltimore/Washington International Thurgood Marshall Airport***

**Meeting Minutes
September 17, 2025**

COMMITTEE	PRESENT	ABSENT	REPRESENTING
Adam Hertz	X		
Kevin Plessner	X		Linthicum-Shipley Improvement Association
Howard Johnson	X		Greater Elkridge Community Association
Andy Werner	X		Glen Burnie Improvement Association
Rodney Jones	X		Severn Improvement Association
Gina Watson	X		
Jason Morgan	X		
Mary DesChamps		X	Carriage Pines at Lake Village HOA
Debra Daniels	X		
Steve Kooser	X		
STAFF SUPPORT			
Bruce Rineer	X		MAA, OECS, Noise Section
Karen Harrell	X		MAA, OECS, Noise Section
Brittany Janowski	X		MDOT, Office of the Attorney General
Darline Terrell-Tyson		X	MAA, OECS, Noise Section
Royce Bassarab	X		MAA, OECS, Noise Section

Discussion

1. The 1st Quarter Fiscal Year 2026 meeting was held on September 17th, 2025 virtually via Microsoft Teams. Mr. Adam Hertz, Chair, called the meeting to order at 6:00 p.m.
2. Mr. Hertz performed roll call and welcomed all attendees.
3. The Committee reviewed the previous meeting minutes from the FY2025 4th Quarter meeting held on June 11th, 2025. A motion was made by Mr. Rodney Jones and seconded by Mr. Kevin Plessner to accept the June 11th, 2025 meeting minutes. The motion passed by a vote of 7-0.
4. Administrator's Report

Mr. Bruce Rineer provided the Committee an update on the Fiscal Year 2026 budget.

5. Certificate of Status Review for Submissions

MAA confirmed that the applicant under consideration at this meeting maintains a current Certificate of Status with the Maryland Department of Assessments and Taxation.

6. Grant Applications

Grant Application 25-06 (Elvaton Towne Condominium Regime II, asphalt repair) was introduced for discussion. Mr. Hertz reminded the Committee of the discussion around the application from the June 11th, 2025 meeting, and that the Committee had stayed the application until the next Committee meeting, with instructions to MAA to work with the applicant to provide

clarification. Mr. Rineer noted that Grant Application 25-05, which was recommended for award, covered sidewalk repair, and Grant Application 25-06 was to mill and overlay the common drive area on Norvelle Court.

Mr. Kevin Plessner moved to approve at the lower amount. Mr. Steve Kooser seconded. The Committee voted 8-0 in favor of the motion to recommend the award.

Grant Application 26-01 (Edge mill and asphalt resurfacing at the Glen Burnie Elks Lodge, submitted by the Glen Burnie Improvement Association) was introduced for discussion. Mr. Hertz notified the committee that MAA noticed an omission/mistake in the application, in that the application did not include signature from a representative of the Glen Burnie Elks. The Committee discussed the challenge with recommending projects on private property. MAA will work with the applicant to correct the application for a future resubmission.

7. New Business

Mr. Hertz noted that it was time for elections. Mr. Jones nominated Mr. Hertz to continue as Chair and Mr. Plessner to continue as Vice Chair. Mr. Johnson seconded. All voted in favor and the motion passed.

Mr. Hertz noted that Mr. Ron Looper has resigned from the Committee, after many years of service. The Committee will consider ways to recognize the long tenures of Committee members who have resigned.

The Committee had a brief discussion on the criteria used by the Committee to recommend projects for award. Mr. Hertz announced that the Committee was going to consider modification to the Committee Guidelines. Ms. Debra Daniels, Mr. Jason Morgan, and Mr. Johnson agreed to review the Committee Guidelines in advance of the next meeting. Mr. Rineer will provide the Guidelines to the full Committee, and noted that MAA is available to assist as needed.

8. Old Business

There was no old business.

9. Open Discussion

The next meeting date will be December 10, 2025.

10. Mr. Plessner motioned to adjourn, Mr. Kooser seconded. All voted in favor and the meeting adjourned at 6:40 p.m.