

**MARYLAND AVIATION COMMISSION  
AIR SERVICE DEVELOPMENT COMMITTEE  
WEDNESDAY, MAY 6, 2026  
VIRTUAL MEETING – MICROSOFT TEAMS**

**MARYLAND AVIATION COMMISSION – AIR SERVICE DEVELOPMENT (ASD) COMMITTEE MEMBERS**

Ned Carey  
Don Stanton  
David Winstead

**MARYLAND AVIATION ADMINISTRATION (MAA) STAFF**

Tunji Adenekan (Committee Liaison)  
Jordan Kayloe

**CALL TO ORDER & WELCOME REMARKS**

ASD Committee Liaison Tunji Adenekan called the meeting to order at approx. 10:03 AM and provided brief welcome remarks as well as an overview of the agenda and key objectives for the meeting.

**ESTABLISHMENT OF COMMITTEE STRUCTURE & PROTOCOL**

The ASD Committee liaison initiated the discussion regarding the selection of a committee chair. In doing so, it was highlighted that the key responsibilities of the role would include facilitating future committee meeting discussions, determining upcoming committee agendas, and serving as the primary point of contact to the full Maryland Aviation Commission.

After brief discussion, the committee agreed to select Commissioner David Winstead as the ASD Committee Chair.

The committee liaison then moved to the selection of a record-keeper. The liaison emphasized that this role is vital for documenting committee meeting actions and facilitating reporting to the full Maryland Aviation Commission. Upon discussion, committee members expressed a preference not to take on these responsibilities, agreeing that the role should be fulfilled by MAA staff supporting the committee.

Commissioner Carey suggested that the committee function primarily as a review body for BWI Marshall air service development initiatives. Rather than generating recommendations independently, the committee would provide strategic feedback on proposals presented to them.

Commissioners Stanton and Winstead advised that the ASD committee could significantly enhance community outreach and advocacy by leveraging key stakeholders and connections in Montgomery and Prince George's counties.

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The committee liaison introduced the option of establishing a formal committee charter. Following discussion, the committee determined that operating without a charter would allow for greater flexibility and simplicity in executing its scope of work.

**DEVELOPMENT OF COMMITTEE FOCUS AREAS & WORK PLAN**

The committee liaison introduced the need to establish a common baseline of knowledge for committee members through an “Air Service Development 101” training program. This will consist of two sessions, lasting at least two hours each, scheduled for May 28 and June 2.

Next, the committee liaison highlighted that a primary area of focus will be developing recommendations for an enhanced and more robust Air Service Incentive Program. This program will be designed to strategically attract new routes to BWI Marshall Airport.

Additional items of focus were introduced by the commissioners, who advised that the committee’s scope should include the economy and its impact on air service, as well as a focus on cargo.

**NEXT STEPS**

Commissioner Winstead inquired whether members of the ASD committee would receive the same compensation for their committee service as they do for their work on the full Maryland Aviation Commission. The committee liaison indicated that this matter would be researched to ensure an accurate response is provided.

The committee liaison reemphasized the upcoming ASD 101 training dates, noting that he will follow up with each commissioner individually to confirm their availability for the sessions.

Meeting adjourned.